



BEMBRIDGE BOWLING CLUB

Data Protection Policy

Our Policy

Bembridge Bowling Club is committed to complying with data protection law and respecting the privacy rights of individuals. The policy applies to all our members both Full and Associate. The aim of this “**Policy**” is to ensure that we process personal data in accordance with the law and with the utmost care.

The Data Protection Act 2018 is the UK’s Implementation of the General Data Protection Regulation (GDPR)

Everyone responsible for using personal data has to follow strict rules called “data protection principles” they must make sure the information is:

- used fairly, lawfully and transparently.
- used for specified, explicit purposes.
- used in a way that is adequate, relevant and limited to only what is necessary.
- accurate and kept up to date.
- kept for no longer than is necessary
- handled in a way that ensures appropriate security, including protection against unlawful or unauthorised processing or access.

Your rights include the right to:

- be informed about how your data is being used
- Access your data
- have incorrect data updated
- stop or restrict the processing of your data
- object to how your data is processed in certain circumstances

Make a complaint

If you think that your data has been misused or that it has not been kept secure, you should contact the Club Secretary.

Further advice can be obtained from the Information Commissioner’s Office (ICO)

Personal Data

Consent must be given freely, be specific, informed and unambiguous.

Records must be kept of the consent being given and it must be made easy for people to opt out of particular elements of their personal data. e.g. mobile telephone number.

An individual has the right to withdraw their consent to data processing at any time. This means that **Bembridge Bowling Club** need to prove that they have obtained affirmative consent and informed the individual of the following:

DATA CONTROL :- BEMBRIDGE BOWLING CLUB

Your data will be held on Computer and where necessary in paper form. It will be shared with other Bowls Organisations that you give explicit consent too, for the purpose of effective bowls related communication. It will be retained by nominated Officers of Bembridge Bowls Club (Club):

Club Secretary,
Mens Secretary,
Ladies Secretary
Competition Secretary

The processing of your data is necessary for the smooth running of the club and for the sharing of information pertaining to events/related news.

The data may be shared with Bowls Isle of Wight, Bowls England or other County Bowls organisations.

Club members have the right to object to the use and storage of their data and have their record erased.

This policy will be reviewed : August 2022